

**Academy of Hair Design Beauty School  
CAMPUS CRIME POLICY  
OPEID# 032773**

Contact Person: Minnie Richey  
Phone: (409) 813-3100  
E-Mail: academyofhairdesign@gmail.com

**Campus Security Act Disclosure Statement**

The Campus Security Act (Public Law 102-26) requires postsecondary institutions to disclose the number of instances in which certain specific types of crimes have occurred in any building or on any property owned or controlled by this institution which is used for activities related to the educational purpose of the institution and/or any building or property owned or controlled by student organizations recognized by this institution. In compliance with that law, the following reflects this institution's crime statistics for the period between 1/1/2013 and 12/31/2015.

Jeanne Cleary Disclosure of Campus Security Polices and Campus Crime Statistics Act

The following criminal offenses, published each year and must be report no later than October 1 of each year, include any crime statistics that occurred on campus during the previous three year period.

Date updated as of 01/01/2016

**Report Distribution Date:**

**Occurrences within the 2013, 2014 and 2015 Calendar Years**

**Crime statistics required in 34 CFR 668 46(c) (crime(s) listed by name**

**Total Occurrences on Campus**

<b>Criminal Offenses – On Campus</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
<b>Criminal homicide:</b>			
Murder and Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
<b>Sex offenses:</b>			
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robberies	0	0	0
Aggravated assaults	0	0	0
Burglaries	0	0	0
Motor Vehicle Thefts	0	0	0
Arson	0	0	0

<b>Criminal Offenses – Public Property</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Criminal homicide:			
Murder and Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offenses:			
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robberies	0	0	0
Aggravated assaults	0	0	0
Burglaries	0	0	0
Motor Vehicle Thefts	0	0	0
Arson	0	0	0

<b>Categories of Hate Crimes</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Simple Assault	0	0	0
Larceny – Theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0
Dating Violence	0	0	0
Domestic Violence	0	0	0
Stalking	0	0	0
Race	0	0	0
Religion	0	0	0
Sexual Orientation	0	0	0
Disability	0	0	0
Ethnicity/National Origin	0	0	0

<b>Arrests</b>	<b>Number of persons arrested</b>		
<b>Law Violation</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Weapons possession	0	0	0
Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0
<b>Disciplinary Actions</b>	<b>Number of persons referred for Disciplinary Action</b>		
<b>Law Violation</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Weapons possession	0	0	0
Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0

For more information, please visit us at [www.academyhairdesign.net](http://www.academyhairdesign.net)

\*Crimes of murder, manslaughter, arson, forcible rape and aggravated assault that show evidence of prejudice based on race, religion, sexual orientation, ethnicity or disability as prescribed by the Hate Crime Statistical Act (28 U.S.C 534).

Note: this Policy and consumer information is updated annually in January and redistributed to all current students and employees each year by post the report at the student bulletin board. A copy of this report is also available upon request.

ABC Beauty Academy is located in a shopping center; security is the responsibility of property owners and or managers. However, aggressive safety practices are strongly advocated by administrators, staff, students and those who visit the Academy.

1. This institution does not employ campus security personnel but encourages both its employees and students to immediately report suspected criminal activity or other emergencies to the nearest available institutional official and/or in the event of emergency to directly contact local law enforcement or other emergency response agencies by dialing (911).
2. All students and employees are required to report any crime or emergency to their institutional official promptly. If a student or employee wishes to report a crime on a voluntary or confidential basis, the institutional official will be prepared to record and report the crime, but not the name of the informant. The student or employee may, in order to maintain confidentiality, submit the information in writing to his/her institutional official without signature. If the student wishes not to maintain confidentiality, the student will contact his/her teacher or school official who in turn will contact the nearest supervisor to report criminal actions or emergencies to the appropriate agency by calling (911).

Preparation for the Annual Disclosure of Crime Statistics report is obtained by the institution's office manager who contacts the correct police department District for statistics. The institution does not maintain a police or security department, thus maintaining a crime log is not required.

3. Only students, employees and other parties having business with this institution should be on institutional property. All rear access doors leading to the campus are closed and locked during evening hours starting at 5:00pm. When the school closes for the night, the school's official or supervisor will inspect the building to see that it is empty and then set the alarms. Other individuals present on institutional property at anytime without the express permission of the appropriate institutional official(s) shall be viewed as trespassing and may as such be subject to a fine and/or arrest. In addition, students and employees present on institutional property during periods of non-operation without the express permission of the appropriate institutional official(s) shall also be viewed as trespassing and may also be subject to a fine and/or arrest.
4. Current policies concerning campus law enforcement are as follows:
  - a. Institution's officials have no powers of arrest other than the Citizens Arrest Law, and are required in the event of a crime or emergency to call the correct agency or dial (911) for the police and emergency services. The Citizens Arrest Law will be invoked only as a last resort, and after all other possibilities have been explored.
  - b. Employees shall contact their immediate or nearest ranking supervisor to report any criminal action or emergency to the appropriate agency by calling (911). If possible, in the interim, the institutional official shall attempt to non-violently deal with the crime or emergency on campus. Individual discretion must be used, as undue risk should not be taken.

- c. The institution currently has no procedures for encouraging or facilitating pastoral or professional counseling (mental health or otherwise), other than the student or employee is encouraged to seek such aid.
5. Though this institution does not offer regularly scheduled crime awareness or prevention programs, students are encouraged to exercise proper care in seeing to their own personal safety and the safety of others. The following is a description of policies, rules and programs designed to inform students and employees about the prevention of crimes on campus.
  - a. Do not leave personal property in classrooms
  - b. Report to your institutional official, any suspicious persons.
  - c. Always try to walk in groups outside the school premises.
  - d. If you are waiting for a ride, wait within sight of other people
  - e. Employees (staff and faculty) will close and lock all doors, windows and blinds and turn off lights when leaving a room.
  - f. The “Crime Awareness and Campus Security Act” is available upon request to students, employees (staff and faculty) and prospective students.
  - g. The School has no formal program, other than orientation, that disseminates this information. All information is available from the admissions office upon request
  - h. Information regarding any crimes committed on the campus or adjacent parking lot will be available and posted in a conspicuous place within two (2) business days after the reporting of the crime and be available for sixty (60) business days during normal business hours, unless the disclosure is prohibited by law, would jeopardize the confidentiality of the victim, or an ongoing criminal investigation, the safety of an individual, cause a suspect to flee or evade detection: or result in the destruction of evidence. Once the reason for the lack of disclosure is no longer in force, the institution must disclose the information. If there is a request for information that is older than sixty 60 days, that information must be made available within two (2) business days of the request.
6. The institution does not offer regularly scheduled crime awareness or prevention programs other than orientation where all the institution’s policies and regulations are properly disclosed to prospective students.
7. This institution does not permit the sale, possession or consumption of alcoholic beverages on school property and adheres to and enforces all state underage-drinking laws.
8. The institution does not permit the possession, use or sale of illegal drugs by its employees and students and adheres to and enforces all state and Federal drug laws. The violations of these policies by students or employees may result in expulsion, termination and/or arrest.
9. Information concerning drug and alcohol abuse education program are posted at the campus and is distributed annually to students and staff. Information on agencies that provide counseling and help on drug and alcohol abuse education is posted in a conspicuous location available to students and staff.

10. Sexual assaults (criminal offences) on campus will be reported immediately to the institution's official, who will report it to (911) emergency and police units. The person who was victimized will be encouraged to seek counseling at a rape crisis center and to maintain all physical evidence until such a time as that person can be properly transported to a hospital or rape crisis center for proper treatment. This institution has zero tolerance of such assault; the violation of this policy by students or employees may result in expulsion, while investigations are being followed, termination and/or arrest.
11. Housing accommodations are not available on campus.
12. Missing persons procedure, in the event an enrolled student fails to show up for class or fails to notify school officials of circumstances prohibiting them from attending class, efforts will be made by school officials to contact the student, if unable to contact the student efforts would be made to contact someone listed in the student's file as a contact person.
13. Emergency responses and or evacuation procedures in the event of fire are noted during orientation procedures. Additionally, evacuation routes and procedures are posted strategically throughout the facility to expedite emergency action.

Students and employees should refer to the following person or agency when reporting or seeking help on a criminal incident. Please note that any emergency that requires immediate attention should not be waited upon on to report to the school's officer but rather contact the appropriate agency by calling (911).

Name of institution's contact: Ms. Minnie Richey  
School's Address: 3141 College Suite A-10, Beaumont, TX 77701  
Number to report incident at school: (409) 813-3100

When crime is reported, Ms. Minnie Richey will seek the professional help from Beaumont Police Department to evaluate and determine if incident is a hate crime.